

PRESENTATION DOCUMENT

2021- Call for applications open till December 30, 2021

1. GENERAL FRAMEWORK

Support for scientific events is an activity initiated within the project « Edition, publication and scientific valorization »

As part of this action, and due to the health crisis, the AUF Middle East is launching a permanent call for the year 2021 which will be open from April 1 until December 30, 2021 to support scientific events that will take place between May 1, 2021 and February 28, 2022, as well as publications produced in French.

Support requests or applications must be submitted within a **file** completed in accordance with the timetable of the invitation to tender, that could be downloaded from AUF website, one month before the event's beginning.

2. MAIN OBJECTIVE

The visibility and valorization of francophone research in the region.
Consequently,

- 1°- This program supports events taking place in the Middle East and organized by a higher education and research institution member of AUF and the Middle East, as well as publications produced in French by Middle Eastern researchers.
- 2°- This program primarily supports international and multilateral events. Due to the health context, it is recommended to prioritize online events, in whole or in parts.
- 3°- This call for application concerns all disciplines. A particular attention will be given to events addressing innovative topics with a scientific and/or social important impact.
- 4°- Our support is intended **primarily** to cover the following activities:
 - Mobility allowances (tickets and living expenses) for speakers coming from the South: priority will be given to the mobility of researchers from this region or other regions from the South, knowing that a mobility North – South could be given as an exception;
 - Publication and **dissemination** of the proceedings (*preferably in an electronic format, CD-Rom or online*);
 - **Dissemination** of publications in French.
 - The promotion of French language within multilingual scientific events (translation, interpretation...);
 - Communication, production and advertising costs related to the scientific event. The maximum eligible amount for communication costs is 1000€.
 - A contribution to the fees paid to speakers is possible when the scientific event takes place remotely, according to the scales in force at AUF.

Administrative and other general costs are considered as ineligible. Will also be ineligible the costs of insurance, catering, and local transport (meals, printing, taxi costs etc ...)

3. FILE CONSTITUTION

Who is eligible?

The application must be submitted by the organizer of the scientific event.

The organizer should be a **higher education and research institution member of AUF and the Middle East**. The application signatory should be the authorized representative for the institution. The author of the publication must be related to a member institution.

How to submit a support request?

The event Organizer must submit an application file before **December 30, 2021** to support events taking place between the 1st of May 2021 and the 28th of February 2022, at least one month after file submitting.

- The application file must include the application form, duly completed, dated and signed by the organizer of the event and by the authorized representative of the University or the institute hosting the event and the requested annexes numbered from (1) to (10):
 1. **The list of the scientific committee**, indicating: Name, Surname, title, field of specialization, affiliated university, country
 2. **The list of the organizing committee**, indicating: Name, Surname, title, field of specialization, affiliated university, country
 3. **The detailed program of the event** (indicating the names, qualities and affiliated university of the speakers, as well as their presentations titles)
 4. **The list of expected speakers** for whom the support is requested (specifying their names, qualities and affiliated university)
 5. **The total projected budget of the event** (by objective of expenditure and revenue), with a payment schedule showing the contribution of each partner
 6. **The estimated budget of the support requested to the AUF in detail** (speakers participation fees, proceedings publication fees and/or translation – interpretation fees)
 7. If applicable, provide a **quote for the publication of proceedings** (if the support requested is for the publication of proceedings)
 8. If applicable, provide a **quote for the translation/interpretation** (if the support requested is for translation/interpretation)
 9. If applicable, provide a **quote for the communication**
 10. **The statement of banking identity (RIB)** of the institution organizing the event.

The author of the publication must:

- submit the file to the Middle East Regional Directorate before December 30, 2021. The application file should be duly completed with the application form, duly completed, dated and signed by the author of the publication and the authorized representative of the author.
 1. The list of the Reading Committee indicating: Name, Surname, title, field of specialization, affiliated university, country
 2. The resume of the author of the publication
 3. The expected detailed budget for the publication including the amount requested to the AUF
 4. The Publisher letter
 5. The summary of the work and the expected date of publication
 6. The Reading Committee opinion
 7. Following the consent of the publisher, a complete digital version of the work must be sent (if it is available at the time the file is submitted)

Where ?

In order respond to this call, Applications should be sent by e-mail one month before the scientific event to the below email address:

manifsc-mo@auf.org

4. PROCEDURE OF IMPLEMENTATION

File processing

AUF Middle East Regional Directorate receives the files and acknowledges receipt to the applicants

AUF Middle East Regional Directorate

1. Assess files admissibility
2. Give a justified opinion taking into account the regional opportunity for supporting the event, submit files to scientific expertise when necessary, and determine the type of support provided and the amount of the financial support.

AUF Decision

The regional Director:

1. will give the final decision according to a list of criteria and using a rating scale that determines the total amount of the financial support.
2. will inform applicants of the outcomes of the selection.

Signature of the Agreement

An Agreement specifying the modalities is signed between the AUF and the organization institution. The Agreement is signed once the Middle East Regional Directorate receives all the required endorsement documents (at least two months before the event).

In case the application form or the endorsement documents were not sent in due time or in case information are not in accordance with the file submitted, AUF reserves the right to terminate or modify the support granted.

Payment of the grant

Credits are paid by the Middle East Regional Directorate in two installments:

1. The first installment, 80% from total amount, after the return of the completed and signed agreement;
2. The second installment, 20% from the total amount, after the presentation of scientific and financial reports with vouchers. In case the AUF support includes proceedings publication: a complete digital version of the proceedings must be sent as well as two printed copies. In case of publication support: 5 copies of the published work as well as a complete digital version must be sent, so it can be put online after publisher's consent, on the AUF digital websites.

5. VISIBILITY

In order to support the visibility of AUF contribution, the beneficiary should mention AUF participation, and AUF logos must be used on all promotional materials and official documents.

In case of scientific events support, the AUF Middle East Regional Directorate must be informed of the opening session in order to be represented. The AUF reserves the right to publish and disseminate scientific reports in whatever format and in full, and undertakes to mention the names, titles and qualities of the persons involved in the event.

1. Presentations must be made available as podcasts on the website of the event or organizer within three months following the event
2. The AUF, following the publisher consent, reserves the right to put online the complete digital version of the published papers on the website: www.bibliotheque.auf.org. The online publication of the digital version, if authorized, may be postponed for a certain period according to the publication date.

**ANNEXE 1
LIST OF DISCIPLINES**

Domaine	Discipline
Biotechnologies	Environmental biotechnology
	Industrial biotechnology
	Medical biotechnology
Mathematics, statistics and computer science	Computer science
	Mathematics
	Statistics
Agricultural sciences	Agriculture
	Food industry
	Agronomy
	Fishing, halieutic
	Dairy production
	Animal productions
	Silviculture, forestry
Educational sciences	Education for adults
	Specialized education
	Online learning
	Training of teachers
	Training engineering
	Pedagogy
	Didactic
	Educational systems
Educational technologies	
Engineering Sciences	Aerospace engineering
	Food engineering
	Agri-environmental engineering
	Chemical engineering
	Civil, geological and mining engineering
	Materials engineering and metallurgy
	Electrical, Electronic and Technology Engineering
	Industrial Engineering
	Mechanical Engineering
Physics Engineering	
Sciences of the Universe	Astronomy
	Meteorology and other atmospheric sciences
Health Sciences	Medicine
	Veterinary Medicine
	Alternative medicine
	Public health and environmental health
	Rehabilitation care
	Pharmacology
Geoscience	Nursing, nutrition, dietetics
	Physical geography
	Geology
	Geophysics and geodesy
	Oceanography

	Environmental sciences
	Hydrological sciences
	Remote sensing
Human Sciences	urban planning and development
	Anthropology
	Archeology
	Architecture
	Arts
	Human geography
	History
	Languages
	Linguistic
	Literatures
	Philosophy, morals and religion
	Philology
	Theology
	Translation
Natural Sciences	Biology
	Ecology
	Microbiology
	Phytology and botany
	Zoology
Material Sciences	Physics
	Chemistry
Social Sciences	Criminology
	Demography
	Psychology
	Administration Sciences
	Information science
	Information science
	Economics
	Legal Sciences
	Political Sciences
	Sociology
	Information and Communication Technologies (ICT)
	Tourism
	Social work

For any request or question concerning this call for applications, please contact us:

Visit DRMO website <http://www.auf.org/moyen-orient/> for updates.

The institution is located in the Middle East region:		To contact us:
SAUDI ARABIA CYPRUS DJIBOUTI EGYPT UNITED ARAB EMIRATES ETHIOPIA IRAQ IRAN	JORDAN LEBANON PAKISTAN PALESTINE QATAR SUDAN SYRIA YEMEN	Middle East Regional Directorate (DRMO) Rue de Damas Villa F, Cité Bounoure B.P. 11-81, Riad El Solh, Beirut, Lebanon Phone : +961 1 420 270 Fax : +961 1 615 884 Mail : manifsc-mo@auf.org Website: www.auf.org/moyen-orient